

Eastern Cape Region

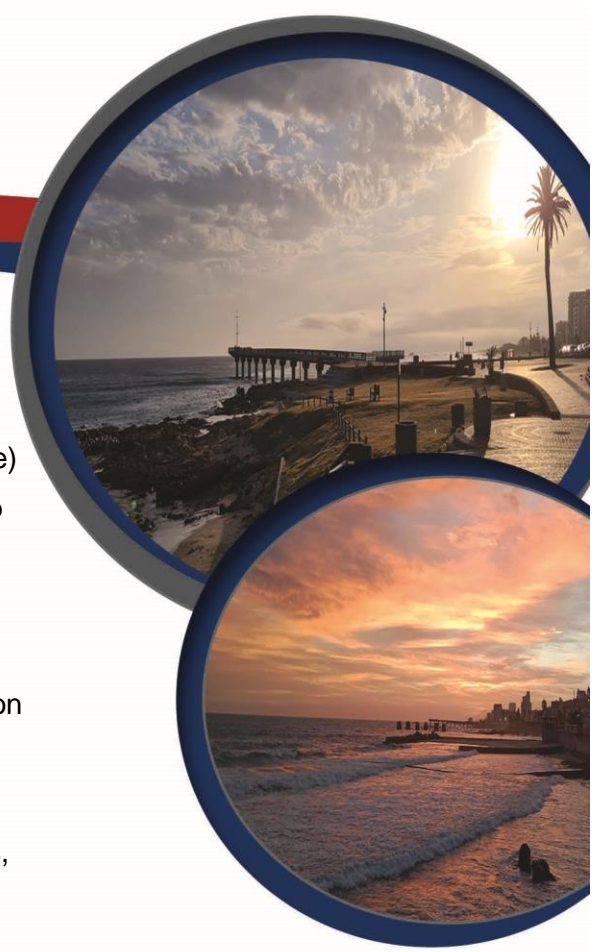
ACADEMIC LITERACY SERVICES

Academic Literacies (Acalit) services are offered free for all UNISA registered students (undergraduate and postgraduate) as an additional support service. The Acalit services will help students to develop their literacy practices in academic language (reading and writing), academic numeracies, information literacy, study skills and research writing. The Acalit services are divided into Reading & Writing (focusing on different modules), Quantitative Literacy (numeracy related modules that requires understanding and application of formulas, interpreting graphs such as mathematics, statistics, financial accounting, economics, decision sciences etc.) and Postgraduate Support (to understand the research process and research writing).

READING AND WRITING

Assist students to improve their academic writing skills for different disciplines. Support is also available for specific modules in the form of one-on-one consultations and group sessions where facilitators will guide students to:

- read with greater understanding.
- analyse and understand assignment and examination questions.
- brainstorm and compile assignment outlines.
- obtain feedback on first and successive drafts of assignment answers.
- assist in unpacking and understanding feedback from tutors and lecturers.
- Practise self-editing for grammatical and technical errors.



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QUANTITATIVE LITERACY SERVICES:

Assists students with numeracy skills. The service is available to both undergraduate and postgraduate students to understand, apply and interpret:

- Calculations, word problems
- Graphs, equations, fractions
- Negative numbers
- Using a Scientific Calculator
- Using a financial calculator and
- Reading statistical tables

POSTGRADUATE SUPPORT SERVICES

The role of **Postgraduate Support** is to ensure that students develop advanced reading strategies and basic research skills to be able to do research and carry out research-related tasks.

These services include guidance on:

- Academic writing
- Reading specific outcomes
- Writing research proposals
- Writing research essays and/or reports
- Assisting with dissertation and thesis writing
- Conference presentations and article writing

The Academic Literacy facilitators also assist first-time students:

1. To consistently support the identified cohort of students during their learning journey.
2. To target specific milestones such as assessment due dates or examination dates.
3. Hold the group of students by their hands.
4. Prepare students for examinations.



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WORKSHOPS

Workshops for both undergraduate and postgraduate sessions will be conducted to a maximum of two hours per session.

CONSULTATIONS

We understand that not all students learn well in a group setting, the region has thus created a space for students to have one-on-one consultations with the Academic Literacies facilitators after attending workshops.

The conditions of workshop and consultations are:

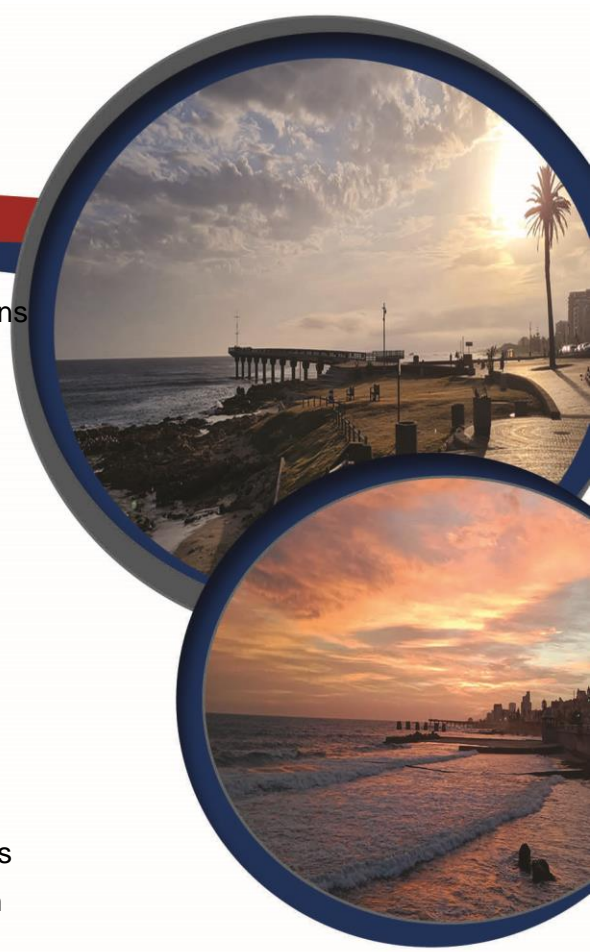
- The consultation for undergraduate students is strictly based on topics that were discussed in the workshops.
- **The consultation duration:**
 - **30 minutes for undergraduate students; and**
 - **1 hour for postgraduate students.**
- Sessions are to be booked at least 48 hours in advance.
- Students must indicate the sections that they require assistance from the facilitator to enable the facilitator to prepare accordingly.

HOW TO JOIN THE ACADEMIC LITERACY SESSIONS?

Students will receive schedule with links via email to attend workshop sessions. The students are expected to join workshop sessions by clicking on the link on the dates provided on the attached schedule. The students for both undergraduate and postgraduate students are required to make bookings for one - on- one consultation via email:

EL: Ms Moni – monins@unisa.ac.za.

PE: Mr Beaumont – beauman@unisa.ac.za



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MTH: Mr Koyana – koyans1@unisa.ac.za



Define tomorrow.

UNISA

